TAOS PUEBLO EDUCATION & TRAINING DIVISION
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COMPUTER & INTERNET TIPS

USING YOUR COMPUTER AND THE INTERNET

Basics for Free Office Programs, Photoshop, and Virus Programs

MANUAL (DRAFT)

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IMPORTANT COMPUTER PROGRAMS:

Security and system optimization (FREE)

- **CCleaner:** Optimization management: https://www.piriform.com/ccleaner
- **Avast!:** Antivirus software: https://www.avast.com/en-us/index
- **Malwarebytes:** Anti-malware software: https://www.malwarebytes.org/

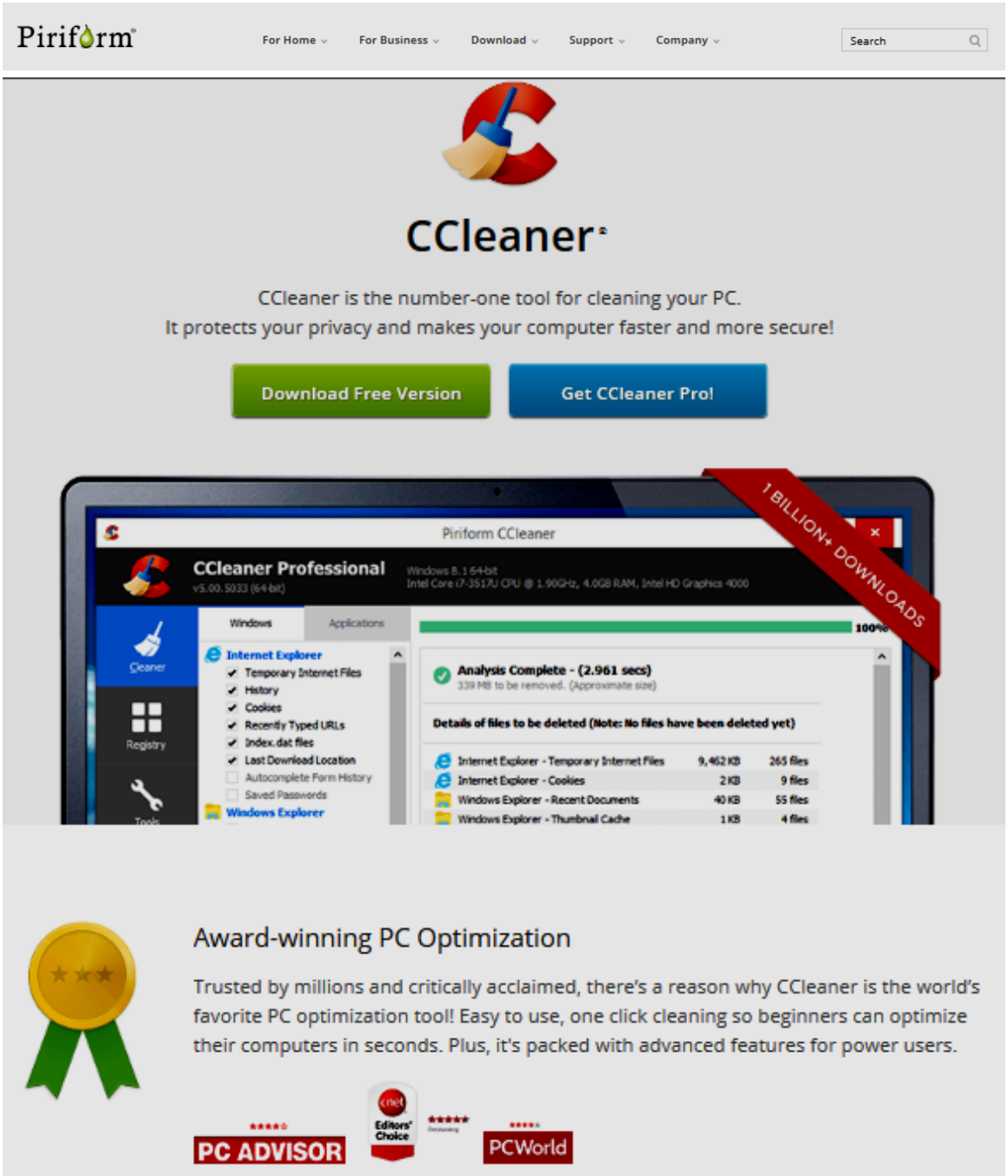
Productivity (FREE)

- **LibreOffice:** A full-featured office suite: http://www.libreoffice.org/
- **Open Office:** A full-featured office suite: http://www.openoffice.org/
- **Thunderbird:** Email management software: https://www.mozilla.org/en-US/thunderbird/
- **Metapad:** An advanced text editor: http://liquidninja.com/metapad/
- **Foxit Reader:** A PDF viewer: https://www.foxitsoftware.com/products/pdf-reader/
- **CutePDF:** A PDF writer that works like a virtual printer: http://www.cutepdf.com/Products/CutePDF/writer.asp

Media (FREE)

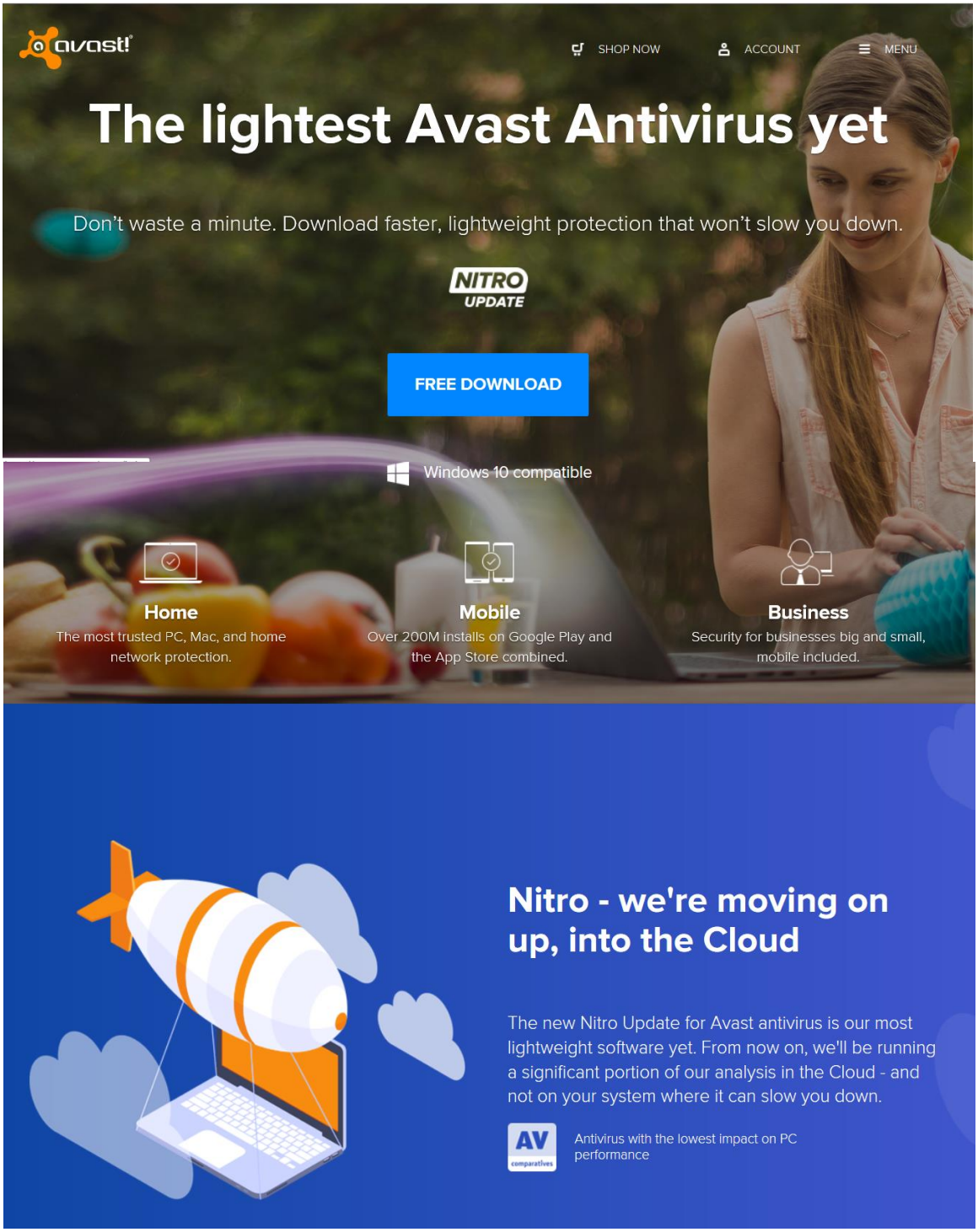
- **Paint.NET:** A simple image editor: http://www.getpaint.net/index.html
- **GIMP:** A complex and powerful image editor: http://www.gimp.org/
- **VLC media player:** A cross-platform multimedia player: http://www.videolan.org/
- **K-Lite Codec Pack Standard:** A multimedia player package: http://www.codecguide.com/download_k-lite_codec_pack_standard.htm
- **Dropbox:** Cloud storage, file synchronization, and file hosting: https://www.dropbox.com/

https://www.piriform.com/ccleaner



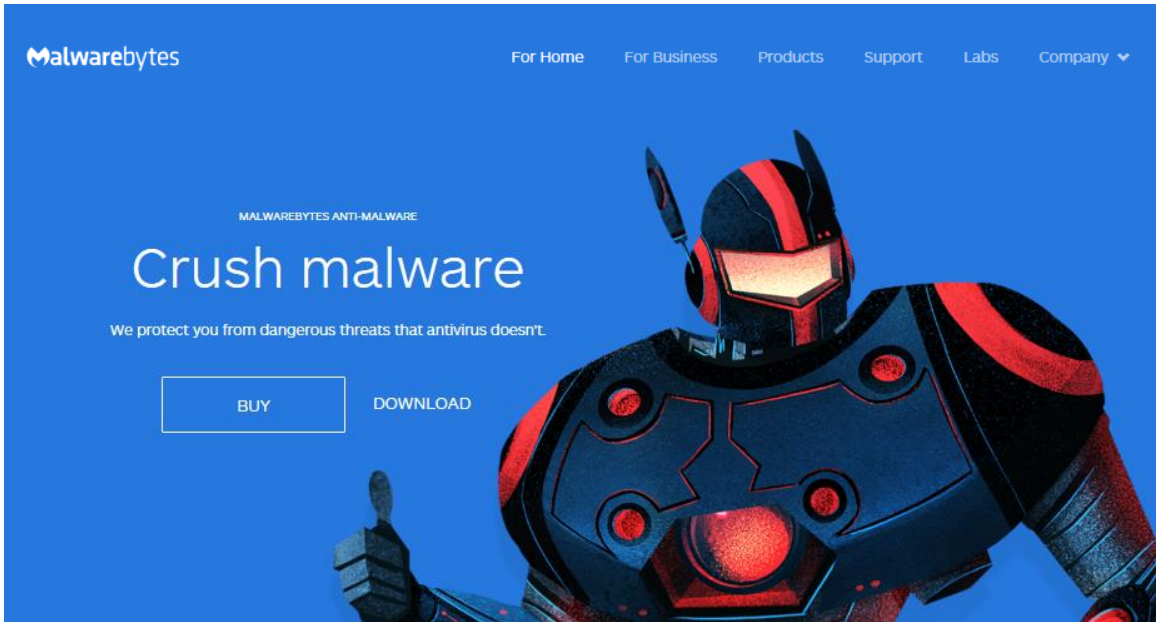
Optimization and Storage Management

https://www.avast.com/en-us/index



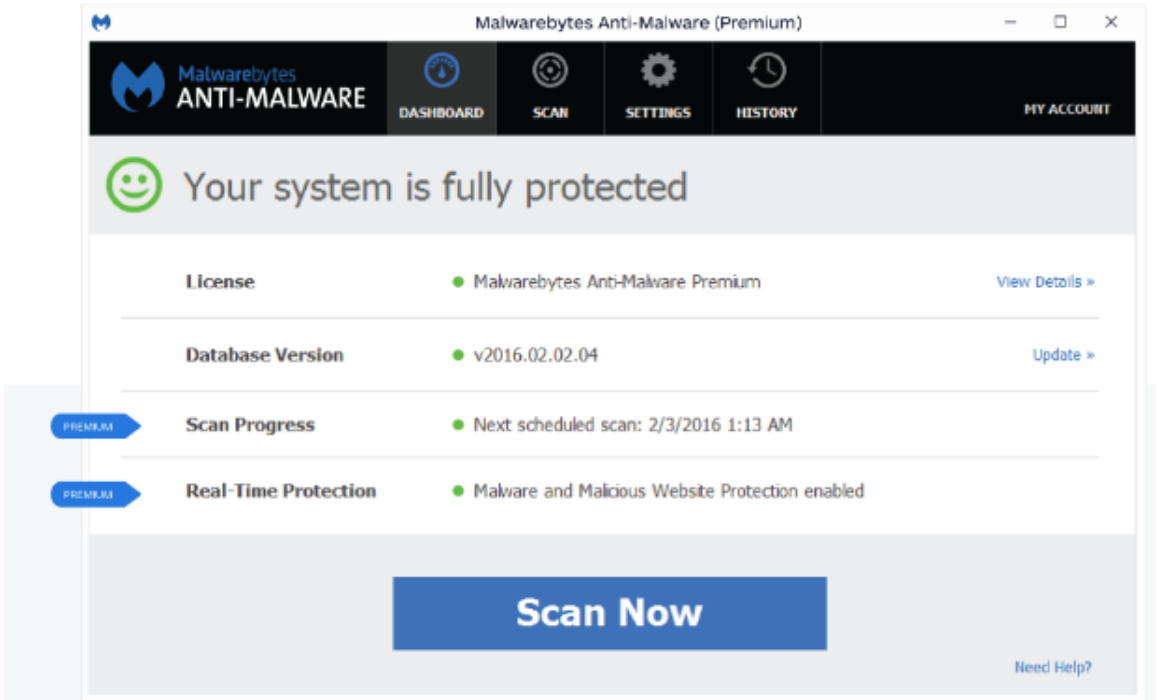
Antivirus software

https://www.malwarebytes.org/

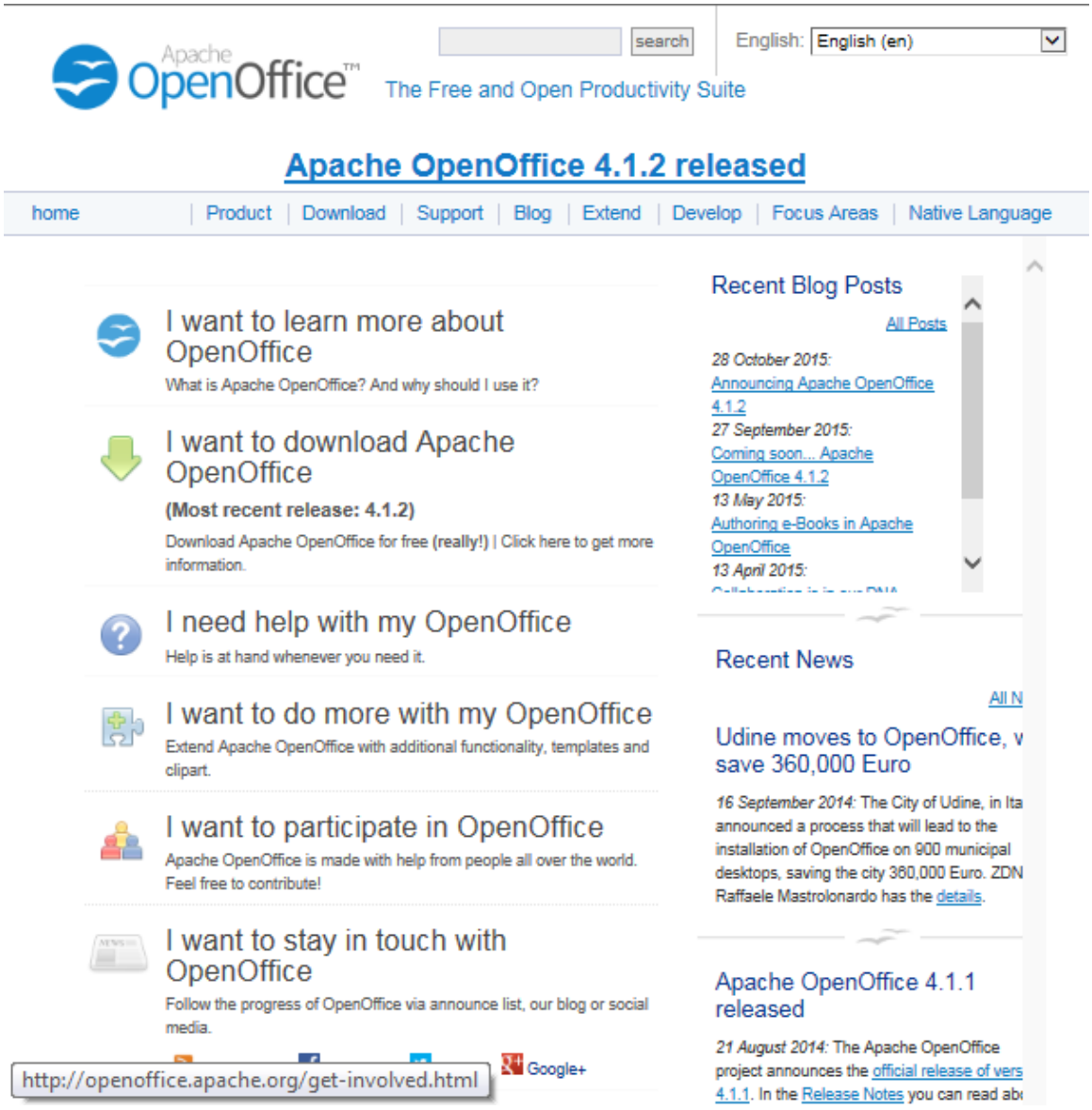


Your problem, our solution

Computer showing telltale signs of infection? Download our industry-leading scanner and protect against unknown and known malware.

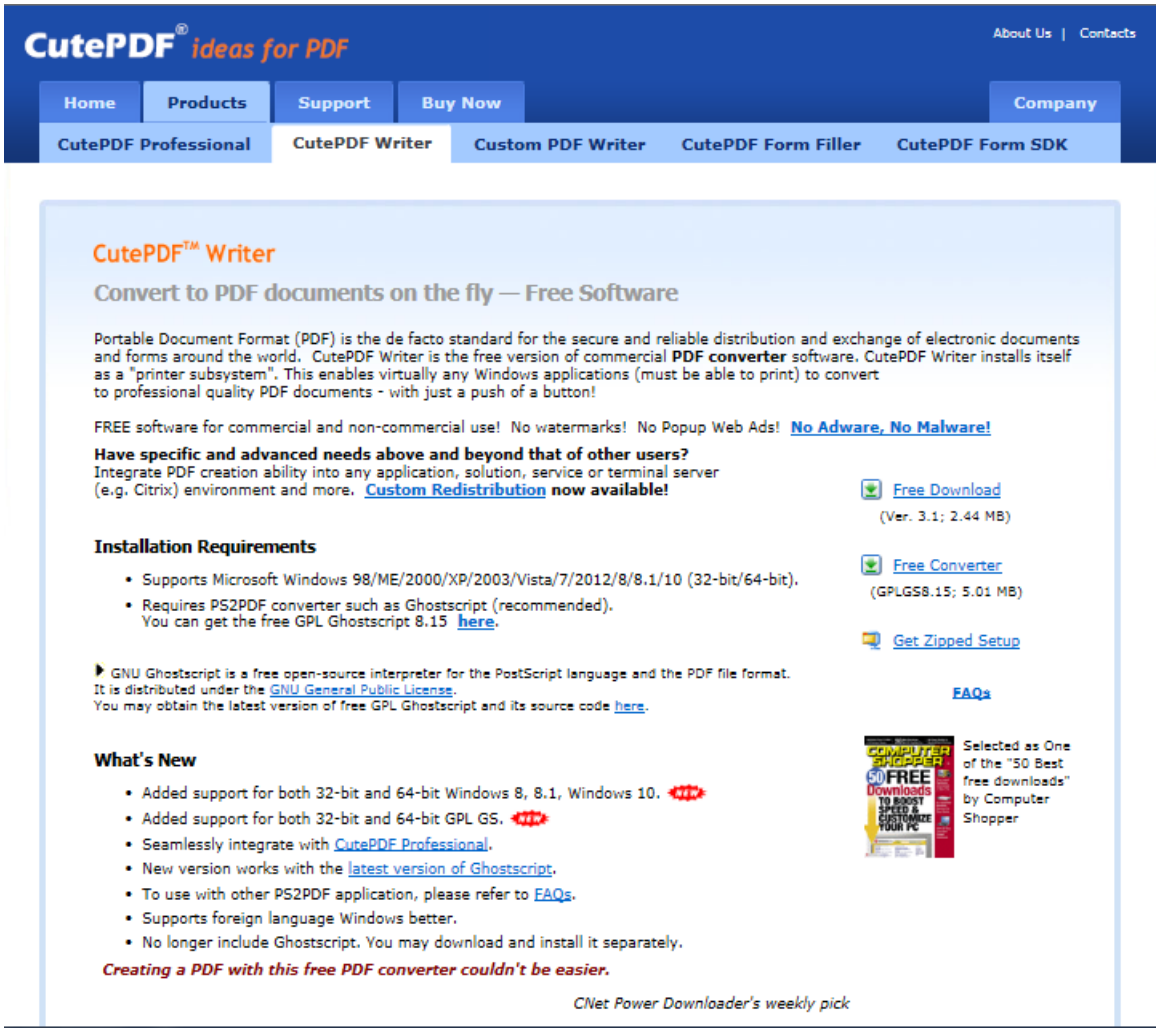


http://www.openoffice.org/



A full-featured office suite

http://cutepdf.com/Products/CutePDF/writer.asp

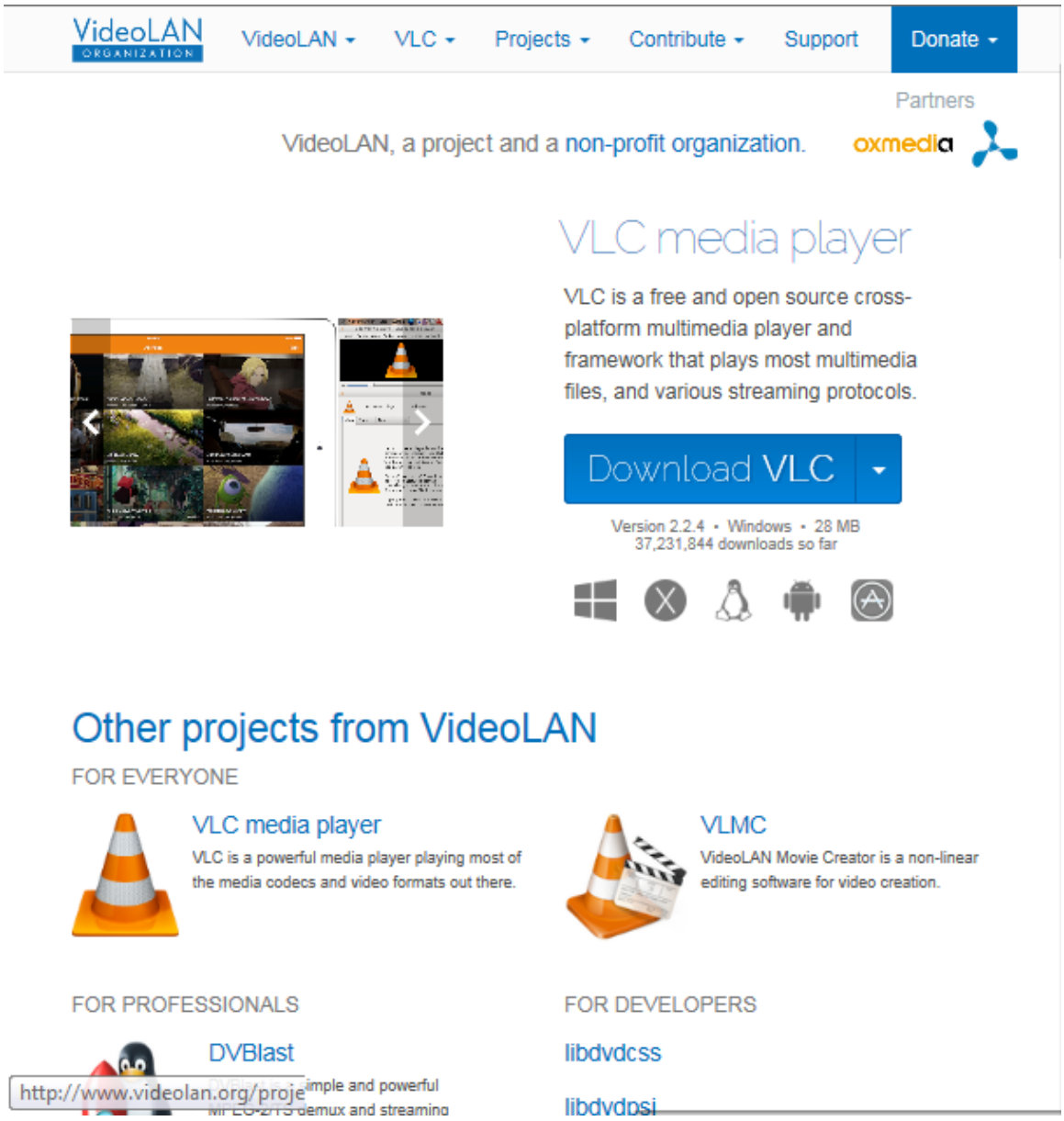


A PDF writer that works like a virtual printer

http://www.gimp.org

A complex and powerful image editor

http://www.videolan.org/



VLC is a free and open source cross-platform multimedia player and framework that plays most multimedia files, and various streaming protocols.

ONLINE LEARNING RESOURCES:

- **DrawSpace:** Fundamental information for beginners to drawing including: articles on choosing supplies, setting up a studio, holding drawing mediums correctly, and becoming more productive by employing helpful techniques Website: https://www.drawspace.com/

- **Better Money Habits:** Learn about personal finance education through Better Money Habits. Start managing your personal finances and making smart financial decisions now. Website: https://www.bettermoneyhabits.com/index.html

- **Ctrlpaint**: Ctrl+Paint is a free learning resource dedicated to the basics of digital painting. Each bite-sized video covers a different concept, allowing you to learn complex subjects in manageable increments. Website: http://www.ctrlpaint.com/

- **Khan Academy**: More than Free Online Tutoring resources in different K-12 and College subjects. Website: https://www.khanacademy.org/

- **Patrickjmt**: Free Online Math Tutoring Videos in College Math Website: http://patrickjmt.com/

- **Simple Science Fitness**: Learn how to burn fat and build muscle naturally, backed up by science. The one-stop resource for nutrition and exercise information. Website: http://ss.fitness/

- **Justin Guitar**: Completely free guitar lessons from Justin Sandercoe including courses for beginners, electric, acoustic, blues, rock, jazz, folk, technique, aural training and more! Website: http://www.justinguitar.com/

Online Formal Classes (Free)

Some of these institutions provide a Certificate from their programs

- **MIT Open Courseware**: MIT OpenCourseWare is a web-based publication of virtually all MIT course content. OCW is open and available to the world and is a permanent MIT activity. Website: http://ocw.mit.edu/index.htm

- **Coursera**: Coursera provides universal access to the world's best education, partnering with top universities and organizations to offer courses online. Website: https://www.coursera.org/

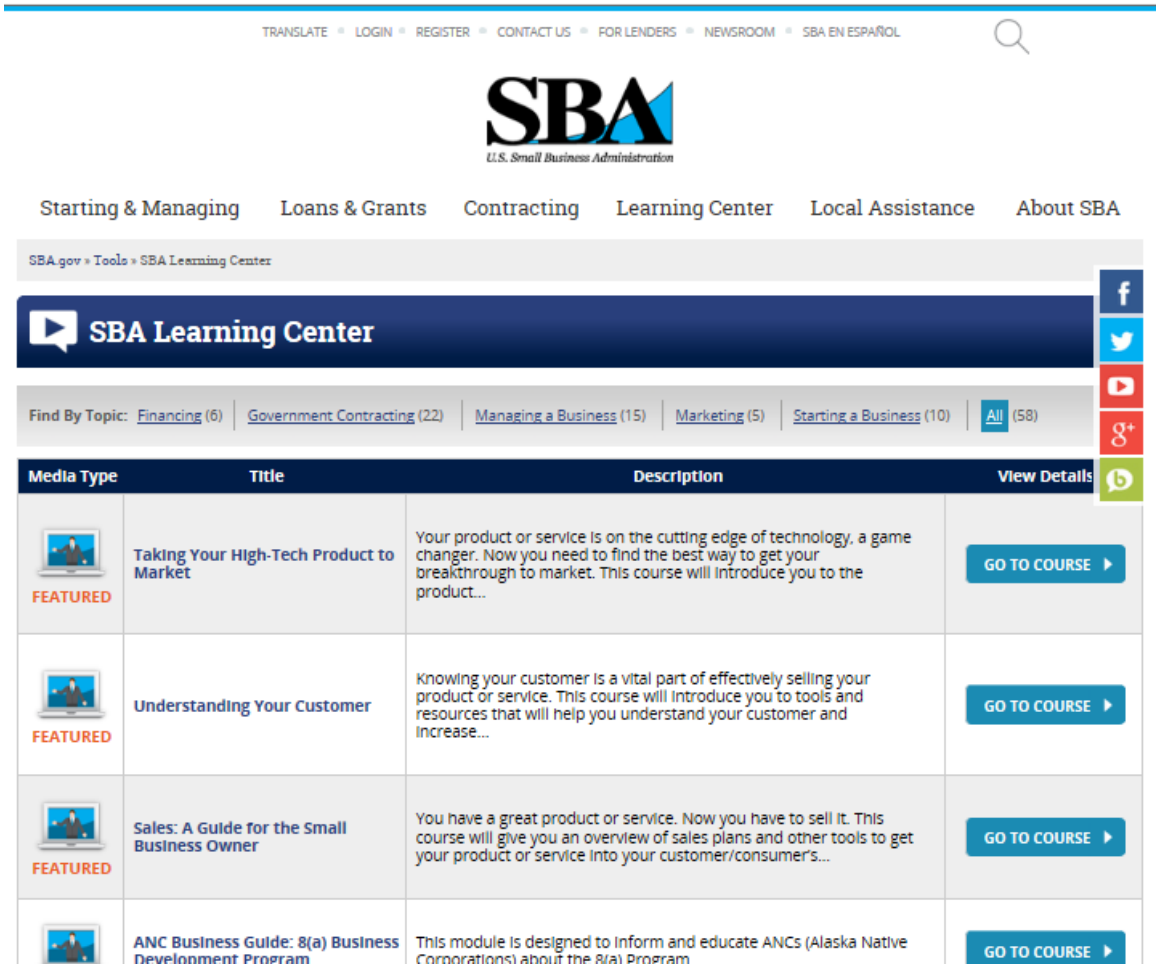
- **Open Culture**: Your guide to free educational media. Find thousands of free online courses, audio books, textbooks, eBooks, language lessons, movies and more. Website: http://www.openculture.com/freeonlinecourses

- **EdX**: EdX offers free online courses and classes. Find the latest MOOC from the world's best universities including MIT, Harvard, Berkeley, UT and others. Topics include ...Website: https://www.edx.org/

- **Alison**: Join 7 million learners and explore 750+ free online courses from top publishers. ALISON is the leading provider of free online classes & online learning. Website: https://alison.com/

CERTIFICATES/TRAINING

https://www.sba.gov/tools/sba-learning-center/search/training



http://www.gcflearnfree.org/

http://www.openculture.com/freeonlinecourses